



TOWN OF
GREENWICH

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July 28, 2009

ADDENDUM #1

TOWN OF GREENWICH

RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.

RECRUITMENT ADVERTISING SERVICE

Question: Regarding the pricing for in column and display recruitment ads, would you like prices for Sundays, or weekdays or both?

Answer: Bidders shall provide in column and display recruitment ad pricing for both Sundays and weekdays on the revised reply sheets. The Town has deleted the original reply sheets and has attached revised reply sheets to this addendum for the bidders' use.

**ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS OF THIS RFB
REMAIN UNCHANGED.**



James Ciarraputo Latham, CPPB
Senior Buyer

JGL:tw

TOWN OF GREENWICH**RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.****RECRUITMENT ADVERTISING SERVICE****REVISED REPLY SHEET (Page 1 of 8)**

Respondent shall indicate complete pricing for in column recruitment advertising in the table below. Pricing shall include all costs.

Newspaper	In Column Price Per Line Sundays	In Column Price Per Line Weekdays
Amsterdam News	\$	\$
Greenwich Media includes Greenwich Time, Stamford Advocate, Connecticut Post and Danbury News	\$	\$
Daily News	\$	\$
Gannett Newspapers	\$	\$
Hartford Courant	\$	\$
New Haven Register	\$	\$
New York Times	\$	\$
El Diario	\$	\$
El Sol	\$	\$
Hersam Acorn Papers	\$	\$
Norwalk Hour	\$	\$
Providence Journal	\$	\$

RESPONDENT'S COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

TOWN OF GREENWICH

RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.**RECRUITMENT ADVERTISING SERVICE****REVISED REPLY SHEET (Page 2 of 8)**

Respondent shall indicate complete pricing for display recruitment advertising in the table below. Pricing shall include all costs.

Newspaper	Sunday Display Price based on Size				
	2x2	2x3	2x4	3x3	3x4
Amsterdam News	\$	\$	\$	\$	\$
Greenwich Media consists of Greenwich Time, Stamford Advocate, Connecticut Post and Danbury News	\$	\$	\$	\$	\$
Daily News	\$	\$	\$	\$	\$
Gannett Newspapers	\$	\$	\$	\$	\$
Hartford Courant	\$	\$	\$	\$	\$
New Haven Register	\$	\$	\$	\$	\$
New York Times	\$	\$	\$	\$	\$
Norwalk Hour	\$	\$	\$	\$	\$
El Sol	\$	\$	\$	\$	\$
El Diario	\$	\$	\$	\$	\$
Hersam Acorn Papers	\$	\$	\$	\$	\$
Providence Journal	\$	\$	\$	\$	\$

RESPONDENT'S COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

TOWN OF GREENWICH

RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.**RECRUITMENT ADVERTISING SERVICE****REVISED REPLY SHEET (Page 3 of 8)**

Respondent shall indicate complete pricing for display recruitment advertising in the table below. Pricing shall include all costs.

Newspaper	Weekday Display Price based on Size				
	2x2	2x3	2x4	3x3	3x4
Amsterdam News	\$	\$	\$	\$	\$
Greenwich Media consists of Greenwich Time, Stamford Advocate, Connecticut Post and Danbury News	\$	\$	\$	\$	\$
Daily News	\$	\$	\$	\$	\$
Gannett Newspapers	\$	\$	\$	\$	\$
Hartford Courant	\$	\$	\$	\$	\$
New Haven Register	\$	\$	\$	\$	\$
New York Times	\$	\$	\$	\$	\$
Norwalk Hour	\$	\$	\$	\$	\$
El Sol	\$	\$	\$	\$	\$
El Diario	\$	\$	\$	\$	\$
Hersam Acorn Papers	\$	\$	\$	\$	\$
Providence Journal	\$	\$	\$	\$	\$

RESPONDENT'S COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

TOWN OF GREENWICH**RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.****RECRUITMENT ADVERTISING SERVICE****REVISED REPLY SHEET (Page 4 of 8)**

Respondent shall indicate complete pricing for web site advertising with a two (2) week run in the table below. All pricing shall include all costs.

Newspaper	Price for Newspaper's Web Site Recruitment Ad
Amsterdam News	\$
Greenwich Media Includes Greenwich Times, Stamford Advocate, Connecticut Post and Danbury News	\$
Daily News	\$
Gannett Newspapers	\$
Hartford Courant	\$
New Haven Register	\$
New York Times	\$
El Diario	\$
El Sol	\$
Hersam Acorn Papers	\$
Norwalk Hour	\$
Providence Journal	\$

RESPONDENT'S COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

TOWN OF GREENWICH

RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.

RECRUITMENT ADVERTISING SERVICE

REVISED REPLY SHEET (Page 5 of 8)

Respondent may present below a discount plan for the Town based on the Town's potential annual expenditures of \$70,000 for recruitment advertising:

Respondent shall indicate below if pricing may either increase or decrease in the optional years of the service agreement:

Yes, pricing may increase or decrease in the option years.

No, pricing will not increase or decrease in the option years.

If pricing may increase or decrease in the option years, respondent shall indicate below the maximum percentage of the potential increases or decreases for each optional year.

Option Year	Maximum Price Increase (if any)	Maximum Price Decrease (if any)
1	%	%
2	%	%
3	%	%
4	%	%

RESPONDENT'S COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

TOWN OF GREENWICH

RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.

RECRUITMENT ADVERTISING SERVICE

REVISED REPLY SHEET (Page 7 of 8)

Non-collusion Language

In submitting this bid/proposal, the undersigned declares that this is made without any connection with any persons making another bid/proposal on the same contract; that the bid/proposal is in all respects fair and without collusion, fraud or mental reservation; and that no official of the Town, or any person in the employ of the Town, is directly or indirectly interested in said bid/proposal or in the supplies or work to which it relates, or in any portion of the profits thereof.

In submitting this bid, the undersigned further declares that it has not, and will not, induce or attempt to induce any Town of Greenwich employee or officer to violate the Greenwich Code of Ethics in connection with its offer to provide goods or services under, or otherwise in the performance of, such contract.

The undersigned further understands that the above declarations are material representations to the Town of Greenwich made as a condition to the acceptance of the bid/proposal. If found to be false, the Town of Greenwich retains the right to reject said bid/proposal and rescind any resulting contract and/or purchase order and notify the undersigned accordingly, thereby declaring as void said bid/proposal and contract or purchase order.

Respondent's Company Name _____

Street Address _____

Telephone # _____

Fax # _____

Email _____

Website _____

Taxpayer Identification # _____

Print Name _____

Title _____

Authorized Signature _____

Incorporated in the State of _____

TOWN OF GREENWICH

RFP #6658 DEADLINE: 8/12/09 AT 2:00 P.M.

RECRUITMENT ADVERTISING SERVICE

REVISED REPLY SHEET (Page 8 of 8)

Non-collusion Language (continued)

The Greenwich Code of Ethics can be found at www.greenwichct.org. Relevant provisions of the Code of Ethics state as follows:

- 2. **DEFINITION.** (1) Indirect interest, without limiting its generality, shall mean and include the interest of any subcontractor in any prime contract with the town and the interest of any person or his immediate family in any corporation, firm or partnership which has a direct or indirect interest in any transaction with the town. (2) Substantial financial interest shall mean any financial interest, direct or indirect, which is more than nominal and which is not common to the interest of other citizens of the town. (3) Town officer shall mean and include any official, employee, agent, consultant or member, elected or appointed, of any board, department, commission, committee, legislative body or other agency of the town. (4) Transaction shall mean and include the offer, sale or furnishing of any real or personal property, material, supplies or services by any person, directly or indirectly, as vendor, prime contractor, subcontractor or otherwise, for the use and benefit of the town for a valuable consideration, excepting the services of any person as a town officer.
- 3. **GIFTS AND FAVORS.** No town officer or his immediate family shall accept any valuable gift, thing, favor, loan or promise which might tend to influence the performance or nonperformance of his official duties.
- 4. **IMPROPER INFLUENCE.** No town officer having a substantial financial interest in any transaction with the town or in any action to be taken by the town shall use his office to exert his influence or to vote on such transaction or action.

By signing below, the undersigned declares that he/she has read the non-collusion language contained herein and agrees to abide by its contents:

AUTHORIZED SIGNATURE _____

PRINT NAME _____

COMPANY NAME _____