



MINUTES of the regular meeting of the Board of Estimate and Taxation held on Monday, April 20, 2009 in the Town Hall Meeting Room, Greenwich, CT.

Chairman Stephen Walko called the meeting to order at 6:30 p.m., after which the members pledged allegiance to the flag.

Board members in attendance:

Stephen G. Walko, Chairman  
Robert S. Stone, Vice Chairman  
Leslie L. Tarkington, Clerk  
James S. Campbell  
William R. Finger  
William G. Kelly  
Edward T. Krumeich, Jr.  
Michael S. Mason  
Arthur D. Norton  
Jeffrey S. Ramer  
Laurence B. Simon

Board Member Absent: Nancy E. Barton

Selectmen: Peter Tesei, First Selectman; Peter Crumbine

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Ted Gwartney, Assessor; Raymond Augustine, Director of Financial Operations, Nathaniel Witherell; Samuel Deibler, Director, Commission on Aging

**ROUTINE APPLICATIONS – from Budget Committee:**

**PD-2 Police Department – Approval to Use - \$10,000**

Approval to Use:

\$ 9,855	to	F217-51100	Overtime
\$ 145	to	F217-57050	Benefits
\$ 10,000	from		Gift

**PD-3 Police Department – Approval to Use - \$50,700**

Approval to Use:

\$ 41,900	to	F213-53070	Data/Word Processing Supplies
\$ 8,800	to	F213-52360	Rental/Maintenance of Software
\$ 50,700	from	F213-35018	Federal Asset Forfeiture Fund

NW-1 Nathaniel Witherell – Transfer - \$76,625

Transfer:

\$ 76,625	to	A450-51010	Regular Salary
\$ 74,825	from	A450-56280	Insurance
\$ 1,800	from	A450-58110	State Claims & Refunds

HD-6 Health Department – Approval to Use - \$13,960

Approval to Use:

\$ 800	to	F40325-52010	Advertising
\$ 800	to	F40325-52020	Printing & Binding Reports
\$ 443	to	F40325-52150	Office Services
\$ 6,761	to	F40325-53250	Medical, Surgical, Lab Supplies
\$ 5,156	to	F40325-53640	Ordinance & Chemical Supplies
\$ 13,960	from		Lead Grant

Upon a motion by Ms. Tarkington, seconded by Mr. Mason, the Board voted 11-0-0 to approve the routine applications from the Budget Committee.

**NON-ROUTINE APPLICATIONS – from Budget Committee:**

NW-2 Nathaniel Witherell – Additional Appropriation – \$400,000

Raymond Augustine explained that this request is due to operational changes and short term patient costs. Mr. Simon stated that after a Finance Department review, the original request of \$304,000 was increased by \$96,000 under contingency. Mr. Augustine gave an update of the revenues for the month of March. A discussion followed concerning revenues and costs.

Additional Appropriation:

\$ 95,000	to	A450-51420	Professional Medical Dental
\$ 113,000	to	A450-51490	Professional NOC
\$ 72,000	to	A450-53250	Medical Surgical Lab
\$ 24,000	to	A450-53410	Food & Supplements
\$ 61,000	to	A450-51420	Professional Medical Dental
\$ 35,000	to	A450-53250	Medical Surgical Lab
\$ 400,000	from		General Fund

Upon a motion by Mr. Mason, seconded by Mr. Stone, the Board voted 11-0-0 to approve the application, Subject to Release of \$61,000 in line 51420, and \$35,000 in line 53250, by acceptance of a report by the Board presented by the Nathaniel Witherell Board evidencing the need for the \$96,000.

**ASSESSOR'S REPORT**

Mr. Gwartney presented the Assessor's Report to the Board. A brief discussion followed regarding the Board of Assessment Appeals and the FY 2010 revaluations.

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the Board voted 11-0-0 to accept the Assessor's Report.

### **BET COMMITTEES' and SPECIAL PROJECT TEAMS' REPORTS**

*Audit Committee – April 2009 – Mr. Norton*

*Glenville School Building Committee – March 17, 2009 – Mr. Norton*

*Havemeyer/Senior Center Project Team – Ms. Barton, Mr. Stone*

*Human Resources Committee, April 2009 – Ms. Tarkington*

*Nathaniel Witherell Town Building Committee, April 2009 – Ms. Tarkington*

*OPEB Trust Board – March 30, 2009 – Mr. Stone*

Mr. Norton gave an update on a conference call meeting held on April 20, 2009 which included Mr. Norton representing the Audit Committee, representatives from Blum Shapiro, the Finance Department, the BOE budget office, and MUNIS.

### **COMPTROLLER'S REPORT**

Mr. Mynarski presented the Comptroller's report to the Board. Mr. Mynarski gave an update of the RFP process for the Nathaniel Witherell business plan review. A discussion concerning the timeline and familiarity with the staffing model followed for the Nathaniel Witherell RFP, the RFP process for the TOG Retirement System, and town motor pool participants' motor vehicle license and record checks.

Upon a motion by Ms. Tarkington, seconded by Mr. Stone, the Board voted 11-0-0 to accept the Comptroller's Report.

### **ACCEPTANCE OF TREASURER'S REPORT SHOWING INVESTMENT PORTFOLIO ACTIVITY FOR THE PERIODS OF MARCH 1, 2009 – MARCH 31, 2009**

Mr. Mynarski presented the Treasurer's report and cash forecast to the Board. A discussion followed regarding the monthly expenditures. In response to Mr. Simon, Mr. Mynarski stated that an analysis of the cash flow will be sent to the full Board.

Upon a motion by Mr. Mason, seconded by Mr. Norton, the Board voted 11-0-0 to accept the Treasurer's Report.

### **APPROVAL OF MINUTES**

#### **BET Regular Meeting, March 16, 2009**

Upon a motion by Mr. Mason, seconded by Mr. Ramer, the Board voted 11-0-0 to approve the Regular Meeting Minutes of the BET from March 16, 2009.

BET Public Hearing, March 17, 2009

Upon a motion by Mr. Finger, seconded by Mr. Mason, the Board voted 11-0-0 to approve the Public Hearing Minutes of the BET from March 17, 2009.

BET Budget Decision Meeting, March 19, 2009

Upon a motion by Mr. Ramer, seconded by Mr. Mason, the Board voted 11-0-0 to approve the Budget Decision Minutes of the BET from March 19, 2009.

**OFFICER'S REPORT**

Mr. Walko requested that during the upcoming RTM Budget month that all BET members commit to attend one RTM district meeting and a RTM standing committee meeting. On April 21, 2009 there will be a meeting with the First Selectman and the Fire Chief concerning the King Street station, which will be the first in a series of meetings. Also, regarding Nathaniel Witherell establishing a revolving fund, any questions should be sent to the Finance Department. The setting of the mill rate will be taken up at the May 2009 BET Regular meeting.

**OLD BUSINESS**

Online Access to Assessment Records

Mr. Gwartney reported that the majority of the feedback concerning online access to the Town's assessment records has been positive. Mr. Walko said that input from members of the community had made the BET rethink the issue.

Upon a motion by Ms. Tarkington, seconded by Mr. Simon, the Board voted 11-0-0 to terminate the contract with Manatron, Inc. in regard to providing online access to assessment records.

Blum Shapiro Contract for Option Years

Mr. Norton presented the Audit Committee's proposed resolution. A discussion followed concerning delegation of authority and expenditures.

Upon a motion by Mr. Finger, seconded by Mr. Ramer, the Board voted 11-0-0 to remove "Further resolved that the BET authorize the Audit Committee at its discretion to exercise for fiscal year 2010 and fiscal year 2011 the contract options with Blum Shapiro to perform the Annual Audit for the Town of Greenwich, CT, and that these option exercises be completed in March of each successive year", from the original resolution.

Upon a motion by Mr. Norton, seconded by Mr. Finger, the Board voted 11-0-0 to approve the resolution as amended that the BET authorize the Audit Committee to exercise the contract option with Blum Shapiro to

perform the Annual Audit for fiscal year 2009 for the Town of Greenwich, CT.

**NEW BUSINESS**

Mr. Walko recognized Samuel Deibler from the Commission on Aging. Mr. Deibler voiced concern regarding the funding of a larger tax credit for the elderly tax relief program. Mr. Walko suggested that Mr. Deibler and the Commission work through the BET Special Project Team to address their concern. Mr. Walko stated that the limit for the elderly tax relief program will be set at the BET Regular May 18, 2009 meeting during the setting of the mill rate process.

**ADJOURNMENT**

Upon a motion by Mr. Kelly, the Board seconded by Mr. Ramer voted 11-0-0 to adjourn at 7:36 p.m.

Respectfully submitted,

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Maria Bocchino, Recording Secretary

SUBJECT TO APPROVAL

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Leslie L. Tarkington, Clerk of the Board

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Stephen G. Walko, Chairman