

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE  
MINUTES  
Cone Room  
Tuesday, October 14, 2008

Committee:

Present: Michael S. Mason, Chairman; Laurence B. Simon, Robert S. Stone,  
Edward T. Krumeich, Jr

Board: Art Norton, Jim Campbell, Steve Walko, Jeff Ramer, Bill Kelly,  
Bill Finger, Nancy Barton, Leslie Tarkington

Ex-Officio

Board Member: First Selectman Peter Tesei

Staff:

Roland Gieger, Budget Director; Peter Mynarski, Comptroller  
Debbie Flynn, Business Office Manager, Health Department  
Al Monelli, Superintendent, Public Works Department  
Raymond Augustine, Director of Financial Operations; Bill Kowaleski,  
Executive Director, Nathaniel Witherell  
J. Wayne Fox, Town Attorney; Aamina Ahmad, Assistant Town Attorney,  
Fred DeArango, Assistant Town Attorney  
Joe Siciliano, Director; Tom Greco, Manager; Fred Walters,  
Superintendent, Parks and Recreation Department  
Peter Siecienski, Fire Chief  
Barbara Ormerod-Glynn, Interim Director; Bill Sherwood, Michael Tribe,  
Arlene Grant, David Brownwood, Suzanne Peisch, Libraries

The meeting was called to order at 6:31 P.M.

**Requests for Budget Adjustments**

HD-3 Health Department – Approval to Use - \$9,567

Approval to Use:

\$ 5,610	to	F406-51490	Prof. Svcs. NOC
\$ 950	to	F406-52010	Advertising & Public Notice
\$ 1,050	to	F406-52150	Office Services
\$ 230	to	F406-52920	Work Transfer Other Depts.
\$ 177	to	F406-53010	Office Supplies
\$ 1,550	to	F406-53250	Medical, Dental, Lab Supplies
\$ 9,567	from		HERR Funds - Grant

Ms. Flynn explained that this request is to set up funds for the use of the HERR Grant which is used for the Cholesterol Reduction and High Blood Pressure Control Programs.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PR-1 Parks & Recreation – Additional Appropriation - \$647,022

Additional Appropriation:

\$ 647,022 to Z834-59710 25080 Grass Island Dredge

\$ 647,022 from Capital Non-Recurring Fund

Mr. Siciliano gave an overview and background, using maps and diagrams, of the project which has a January 31, 2009 deadline for completion. A discussion followed regarding the timeline, legal requirements, and the dredging area.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

PW-1 Department of Public Works – Release of Conditions - \$225,000

Release of Conditions:

\$ 225,000 to Z345-59560 29042 Glenville Fire Station

Mr. Monelli explained that after redesigning the project, the bidding process has been completed at a low bid of \$2,775,246. The funds are requested to begin the project. A discussion followed regarding increases in construction costs and timeline. The release of these funds will leave a contingency amount of \$72,447

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

PW-2 Department of Public Works – Additional Appropriation - \$500,000

Additional Appropriation:

\$ 500,000 to Z345-59560 29042 Glenville Fire Station

\$ 500,000 from Capital Non-Recurring Fund

Mr. Monelli explained the need for a contingency of twenty percent of the \$2.77 million cost of the project or \$554,000. A discussion followed regarding the availability of funds and reallocation of funds. The Budget Committee took into account the \$72,447 availability of funds from the original appropriation and reduced the request to \$350,000 leaving a total contingency of \$422,447.

The Committee voted 4-0 to approve the request at the reduced amount and forward it to the Board of Estimate and Taxation as a non-routine application.

**EXECUTIVE SESSION:**

Upon a motion made by Mr. Krumeich, the committee voted unanimously to enter into executive session at 7:21 P.M. to discuss settlement of legal claims.

In attendance were:

Peter Mynarski, Comptroller; Roland Geiger, Budget Director  
Peter Tesei, First Selectman  
BET Members: Mason, Stone, Simon, Krumeich, Campbell, Finger, Kelly, Norton, Ramer, Walko, Barton, and Tarkington  
Law Department: J. Wayne Fox, Fred DeArango and Aamina Ahmad

The committee voted unanimously to leave executive session at 7:43 P.M.

SE-6 First Selectman – Additional Appropriation - \$65,000

Additional Appropriation:

\$65,000 to P935-57350 Settlement – Utility Analysts, LLC vs.  
CCM Services, LLC & TOG  
\$65,000 from Risk Fund

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

SE-9 First Selectman – Additional Appropriation - \$75,00

Additional Appropriation:

\$75,000 to P935-57350 Settlement – M. Santoro vs. TOG  
\$75,000 from Risk Fund

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

Discussion of Nathaniel Witherell Revolving Fund

Mr. Mason explained the special committee of the RTM Special Committee for TNW recommended that Nathaniel Witherell operate as an enterprise fund. Bob Richardson, chairman of that Special Committee clarified Mr. Mason’s remark that TNW be accounted for like an Enterprise Fund but not necessarily put into an Enterprise Fund. A revolving fund is already in use by the golf course for the same intended purpose of full transparency. A discussion followed regarding the process and the need for further information to move forward with a plan document to be taken up as a policy.

Library Capital Plan and Maintenance Program Presentation

Ms. Omerod-Glynn gave an overview of the 15-year Capital Plan. One unresolved item is the estimated \$2.4 million cost of outside masonry repairs.

Budget Guidelines and Meeting Schedule

Mr. Stone suggested changes should be made due to economic trends since the drafting of the document. A lengthy discussion ensued regarding changes in the proposed budget guidelines document. Mr. Mason presented Mr. Krumeich's approval of the document in writing, since he left the meeting early. The committee decided to try to meet once more to finalize the document to be presented to the BET at its next meeting.

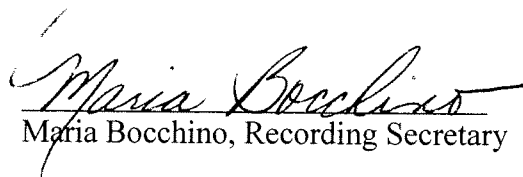
The Committee voted 2-1 (Mr. Stone against), to approve the Budget Guidelines and Meeting Schedule.

APPROVAL OF MINUTES

The Committee voted 3-0 to approve the minutes from the September 9, 2008, Regular Budget Committee Meeting.

There being no further business before the committee, the meeting was adjourned at 9:47 P.M.

Respectfully submitted,

  
Maria Bocchino, Recording Secretary

  
Michael S. Mason, Chairman