



**TOWN OF GREENWICH
BOARD OF ESTIMATE & TAXATION**

HUMAN RESOURCES COMMITTEE SPECIAL MEETING

**Monday, August 10, 2009, 8:00 AM
Hayton Conference Room (3rd Floor)**

Agenda

Discussion per the Retirement Incentive Program Memorandum dated July 23, 2009 from Stephen Walko, Chairman, BET. The BET Human Resources Committee is providing this Special Meeting for every Appointing Authority and Department Head who has or will be imminently filling a retiring employee's position under the Retirement Incentive Program to discuss the following:

- The need for filling a position before it is actually posted and filled.
- Their consideration of refraining from filling or delaying the filling of as many positions as possible under the Retirement Incentive Program.
- Their assessment of current services provided by their Departments in order to evaluate service levels and if there are non-essential services that can be reduced temporarily or permanently.

Additional Meetings will be held. The next scheduled BET Human Resources Committee Meeting is September 16, 2009.