



**TOWN OF GREENWICH
BOARD OF ESTIMATE & TAXATION**

HUMAN RESOURCES COMMITTEE MEETING

**Wednesday, October 14, 2009, 8:00 AM
Gisborne Conference Room**

Agenda

1. Approval of Human Resources Committee Minutes:
 - a. June 10, 2009
 - b. July 15, 2009
 - c. August 10, 2009
 - d. September 16, 2009
2. BET Human Resources Committee – Proposed 2010 Meeting Schedule
3. To Provide Time for Every Appointing Authority and Department Head Who has or will be Imminently Filling a Retiring Employee's Position under the Retirement Incentive Program to Discuss per the Memorandum dated July 23, 2009 from Stephen Walko, Chairman, BET, Their:
 - a. Need for Filling a Position Before it is Posted and Filled.
 - b. Consideration of Refraining from Filling or Delaying the Filling of as Many Retirement Incentive Program Positions as Possible.
 - c. Assessment of Current Services Provided by Their Departments in order to Evaluate Service Levels and if There are Non-Essential Services that can be Reduced Temporarily or Permanently.Retirement Incentive Program Resolution For In Place Practice
4. Discussion of HR Reports
5. Presentation by Fire Department on Back Country Fire Protection
6. Discussion of Policy Manual and Training
7. Discussion of Full Time Equivalent (FTE) Employees FQ of FY 2009-2010