

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
HUMAN RESOURCES COMMITTEE  
SPECIAL MEETING

MINUTES – Gisborne Conference Room, 8:00 A.M.

Thursday, February 7, 2008

Present:

Committee: Leslie Tarkington, Chairman  
Nancy Barton, Michael Mason

Attendants: Peter Mynarski, Comptroller  
Maureen Kast, Human Resources Director  
Peter Tesei, First Selectman (Arrival 9:16 A.M.)  
John Crary, Town Administrator  
Ellen Flanagan, BOE, HR Director (Departure 9:18 A.M.)

The meeting was called to order at 8:19 A.M.

**1. First Selectman Update on Human Resources Topics/Budget**

Peter Tesei began his human resources update by reviewing each department in his budget, starting with Emergency Operations. The next department was the Office of First Selectman, reflecting on the contribution of Ron Lalli. Mr. Tesei reviewed the changes in Community Development, Purchasing, and the Registrar of Voters.

Mr. Tesei noted that an increase to the human resources training budget should reduce equality and grievance issues. Mr. Tesei asked for the Committee's support setting Human Resources Department's needs as a priority.

The Finance Department was noted as being down four employees from two years ago with the consolidation of payroll and the accounts payables. The Assessor's Department is down one position, also.

Regarding the Law Department, a request was made by Nancy Barton for information on data/time records, before any organizational re-structuring can be supported.

Peter Tesei then discussed the Land Use Departments. Any space issues will be resolved after the department's new software is installed and completed. At that time, other department concerns such as staffing, will be addressed.

The Fire Department was discussed and their request for additional lieutenants at the Cos Cob and Byram fire houses. This issue will be further discussed with the Fire Chief at the Human Resources Meeting on February 13, 2008.

Nathaniel Witherell's staff has seen a reduction of two positions. Social Services has been reduced by two. A team administrator, supervisory position will be replaced by a

human services position. Mr. Tesei noted that Social Services will utilize two part time staff to replace the openings that exist for two home health aides.

A discussion of the Parks and Recreation Department followed noting the reduction of three employees from the grounds department.

Upon a motion by Nancy Barton, seconded by Michael Mason, the Committee voted 3 to 0 to adjourn the meeting at 10:45 A.M.

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Leslie Tarkington, HR Committee Chairman

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Elaine JV Brown, Recording Secretary