

TOWN OF GREENWICH  
BOARD MEETING  
OTHER POST EMPLOYMENT BENEFITS TRUST  
Tuesday, October 7, 2008

MINUTES – Gisborne Room, 1<sup>st</sup> Floor, Town Hall

Present:

Committee: Robert S. Stone, Chairman, Laurence B. Simon,  
Philip Skidmore

Attendees: Peter Mynarski, Comptroller and ex-officio member of the OPEB  
Trust Board, Kathleen Murphy, Treasurer/OPEB Board Trustee,  
Arthur D. Norton, Ad Hoc OPEB Committee

The meeting was called to order at 8:30 A.M. in the Gisborne Room.

**1. Review minutes of OPEB Trust’s Board meeting of 9/8/08**

On a motion by Mr. Simon, seconded by Mr. Skidmore, the OPEB Trust Board voted 3 to 0 to approve the minutes of the September 8, 2008 meeting.

**2. Treasurer’s Report re Trust’s Investment Portfolio**

Ms. Murphy distributed the Treasurer’s monthly OPEB Trust Investment Portfolio report. Due to substantial negative returns in the equity portions of the portfolio, Ms. Murphy asked the Board for advice on rebalancing the assets. After a discussion period, the Board recommended staying with the quarterly rebalancing of the assets and continuing with the \$500 thousand monthly transfer limit for transfers.

Mr. Stone made a motion to adjust the mechanism for rebalancing to provide that rebalancing be done quarterly if the “out of balance amount” is at least \$100,000. Any amount not transferred because of the \$500,000 monthly limit on such transfers would be carried over and transferred the following month, to the extent that the carryover amount had not been reduced below \$100,000 by changes in valuations during the prior month. Mr. Skidmore seconded the motion and the policy was approved 3 to 0.

**3. Discussion concerning asset allocation of investment portfolio.**

Mr. Stone asked the Board if there is any need to revisit the current asset allocation in light of market conditions. After an extended conversation, it was collectively agreed to pursue the current allocation policies.

The Board also discussed required contributions to the OPEB Trust and whether the contribution should be made for fiscal year 2009-2010. It was noted that guidelines for

next budget year, currently under consideration, envisage that no contribution might be made. The Board recognized that the Town would be working under severe budgetary constraints. Mr. Stone mentioned that while the Town's expected cash position was obviously important, there were other aspects to consider, and asked the Board to be prepared to discuss the issue more broadly at the November meeting. The Board's recommendation concerning a contribution will be passed on to the BET.

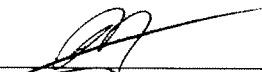
**4. Update from Comptroller concerning fixed-income investment guidelines under which B of A is operating.**

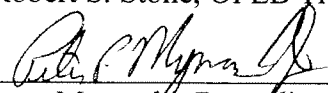
Mr. Mynarski distributed the original Investment Guidelines for the Reserve Fund from August 17, 1999. Ms. Murphy provided additional materials detailing communications between the former Town Treasurer, Joyce Bostic, and U.S. Trust personnel. Ms. Murphy explained that the U.S. Trust replacement, Bank of America was working under the old guidelines with investments in Bank of America/U.S. Trust restricted to United States Government and Agency instruments.

Ms. Murphy stated that Bank of America personnel had offered to come in with a presentation regarding Town investments. The Board agreed that Ms. Murphy should invite the Bank of America representatives to the November meeting.

The OPEB Trust Board agreed to meet again on Monday November 10, 2008, at 8:30 A.M.

On a motion by Mr. Simon and seconded by Mr. Skidmore, the Board voted 3 to 0 to adjourn the meeting at 9:44 A. M.

  
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Robert S. Stone, OPEB Trust Board

  
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Peter Mynarski, Recording Secretary