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APPLICATION PROCEDURES FOR A 100% REPLACEMENT AREA FOR A SEPTIC SYSTEM

Step 1. [Hire licensed septic installer and/or professional engineer](#)



Step 2. [Schedule Soil Testing](#)



Step 3. [Soil Test Performed.](#)



Step 4. [Replacement Area Application Submitted.](#)



Step 5. [Application Reviewed.](#)



Step 6. [Application Approval.](#)

Step 1. Hire licensed septic installer and/or professional engineer

Property owner hires a licensed septic installer and/or professional engineer.

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Step 2. Schedule Soil Testing

Engineer and/or installer contacts the Environmental Health Supervisor at the Greenwich Department of Health (GDOH) to schedule soil testing. The Supervisor assigns the soil testing appointment to an Environmental Hygienist.

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Step 3. Soil Test Performed.

The soil is evaluated and test results are recorded in the field by the GDOH inspector with the licensed installer and/or engineer.

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Step 4. Replacement Area Application Submitted.

Application submitted by the engineer and/or installer to the Department of Health as follows:

- 2 copies of the 100% Replacement Area plan
- 2 copies of the plot plan
- 2 copies of the 100% Replacement Area application
- Appropriate permit fee payable to the Town of Greenwich

All original signatures are required on all documents.

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Step 5. Application Reviewed.

100% Replacement Area plan and application are reviewed by the GDOH inspector. Revisions to the design plan (if needed) are conveyed to the engineer/installer.

More than one revision will requires an additional revision fee.

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Step 6. Application Approval.

If the plan and application meet all State of CT Code requirements they are approved by the Greenwich Department of Health. One copy of the approved plan and application is kept on file at the Greenwich Dept. of Health and one copy is sent to the homeowner.

A 100% Replacement Area Approval Certificate is issued to the homeowner.

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