



Affirmative Action Advisory Committee
May 12, 2009
Minutes

Present: Alma Rutgers, Selena James, Phyllis Behlen, Brigitte Cogswell, Rusty Moye, Jasmine Posey, Susan Ellis, Larry Simon, Mercedes Blackson, Maureen Kast, Jacky Schofield

The meeting was called to order at 12:05 p.m.

Minutes from the March and April, 2009 meetings were approved.

Affirmative Action Report – Brigitte reported she will create a link on the Affirmative Action website directing users to a page describing how to report a grievance. The harassment and diversity training is nearing completion.

Affirmative Action Plan – The Affirmative Action Plan is posted on the Human Resources site of the Town's website. Maureen developed a draft of items for the AAAC web page.

Nominating Committee Report – Selena gave the Nominating Committee report. Alma has agreed to continue as Chair and Phyllis will continue as Secretary. Hernan wishes to step down as Vice-Chair due to other commitments. Selena will ask Karen Chaplin to take that position.

Meeting adjourned at 12:32 p.m.

Next AAC meeting: Tuesday, June 9, 2009 from noon to 1:30pm. in the Mazza Room in Town Hall

Respectfully submitted,

Phyllis Behlen, Secretary