

MINUTES

Board of Health Meeting

November 24, 2008

Present: Robert Carangelo, Esq.; Dr. Robert Ailleo; Dr. Peter Arturi; Dr. Marilyn Ross Cahn;
Dr. Michael Franco; Dr. Naomi Tamerin; Caroline Baisley, Director

Absent: Dorian Fabio

Guests: Charlee Tufts, Executive Director and John Strong, Fiscal Officer, GEMS

Staff: Ann Augustine; Deborah Flynn

Chairman called the meeting to order at 6:40 PM and welcomed Dr. Michael Franco to the Board. He noted that Dr. Franco is currently the Director of the Intensive Care Unit at Greenwich Hospital and a professor at Yale University School of Medicine.

MINUTES

The minutes of the October 20, 2008 meeting were approved unanimously.

(Motion: Arturi / Second: Tamerin/ Vote: Unanimous –5 in favor - 0 opposed - 1 abstention [Dr. Franco was not at October meeting])

2009-2010 GEMS BUDGET

Charlee Tufts noted that the budget was reviewed by both the internal Budget Committee and the Executive Committee of GEMS and was unanimously approved by the full Board of Directors.

John Strong, GEMS Fiscal Officer, reviewed the budget, noting that the 2009-2010 request is \$3,612,925, an increase of \$304,905 (9.2%) over 2008-2009. Charlee Tufts stated that the increase results mainly from the retention and recruitment efforts and providing increased coverage for Station 4 in the King Street area. Currently, Medic 4 only operates five days a week from 7:00 AM to 7:00 PM. The 2009-2010 budget includes 24/7 coverage for Station 4. John Strong noted that all capital expenditures are funded through fundraising.

Discussion ensued about the salary increases and the need to extend coverage for Station 4 in the King Street area. Dr. Arturi moved to endorse the GEMS 2009-2010 Budget as presented.
(Motion: Arturi / Second: Tamerin / Vote: Unanimous – 6 in favor - 0 opposed)

2009-2010 DEPARTMENT OF HEALTH BUDGET

Chairman noted that the Budget Committee met twice to review the 2009-2010 proposed budget of \$2,401,050, which is 3.28% (\$76,292) over the 2008-2009 budget. The increase in contractual salary

accounts (101 and 107) between the 2008-2009 budget and the 2009-2010 budget is 3.11% (\$60,427). This is mainly due to full-time position contractual salary increases and two open positions that were budgeted at midpoint.

The part-time salary account (130) is \$27,368 (18.74%) over the 2008-2009 budget. This increase is mainly due to needed funds for the Public Health Preparedness Coordinator, since a reduction in grant funds is expected. The total cost of the Department's program, without contractual salary accounts (101 and 107) is \$399,206, which reflects a \$15,865 or 4.14% increase over the 2008-2009 budget. Discussion ensued about the importance of the Public Health Preparedness Coordinator position and Dr. Ailleo moved to approve the 2009-2010 Department of Health Budget as presented.

(Motion: Ailleo / Second: Franco / Vote: Unanimous – 6 in favor - 0 opposed)

2009-2010 DEPARTMENT OF HEALTH FEE SCHEDULE

Chairman referred to the 2009-2010 Fee Schedule and noted that most fees are modest and have been increased 3 - 5%, which is in line with the Board of Estimate and Taxation budget guidelines. Discussion ensued about the change in fees for tick testing and the new vaccine administration fee proposed by the Director of Family Health. This category has been introduced to enable the Division to charge a reasonable administration fee per dose for vaccine received from the State's Vaccine For Children (VFC) Program and other state-sponsored vaccine programs. The proposed fee is in compliance with fee cap established by the State Immunization Program and the Director would like to implement it immediately. Brief discussion ensued and Dr. Tamerin moved to approve the 2009-2010 Fee Schedule as presented.

(Motion: Tamerin / Second: Arturi / Vote: Unanimous – 6 in favor - 0 opposed)

2009 BOARD OF HEALTH MEETING SCHEDULE

Chairman noted that the most 2009 Board meetings do not conflict with The Nathaniel Witherell Board meetings. The January meeting will be on Thursday, January 29, 2009 at 6:00 PM at the Milbrook Club and dinner for Board members will follow. Brief discussion ensued and Dr. Franco moved to approve the 2009 Meeting Schedule.

(Motion: Franco / Second: Arturi / Vote: Unanimous - 6 in favor - 0 opposed)

There being no further business, Dr. Ailleo moved to adjourn the meeting at 7:55 PM.

(Motion: Arturi / Second: Ailleo / Vote: Unanimous -6 in favor - 0 opposed)

Respectfully yours,



Marilyn Ross Cahn, MD
Secretary