

# ARCHITECTURAL REVIEW COMMITTEE

Wednesday, November 4, 2009

## Action Agenda & Draft Minutes

### Town Hall Meeting Room

at

7:30 PM

Greenwich Town Hall,

**FIRST Floor**

101 Field Point Road, Greenwich, CT 06830

**ARC MEMBERS PRESENT: Paul Pugliese, Ken Deck, Nick Macri, Joeb Moore, John M. Dixon and Tracey Brown.**

**ARC MEMBERS ABSENT: David Woods, Leslie Klein, Rachel P. Calemno, Rhonda J. Cohen and James P. Doyle.**

**STAFF MEMBER PRESENT: Cindy Tyminski**

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*The draft minutes have not been approved by the Architectural Review Committee.*

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### **APPLICATIONS**

1. 252 Greenwich Avenue  
SA 09-105  
EA 09-106  
**Cole Haan**  
Type: Sign and Exterior Alteration  
Proposed Use: Retail  
Previous Use: Retail  
Zone: CGBR  
Description: Amend previously approved sign and façade. Paint trim, replace glazing.  
Authorized Agent/ Architect/ Sign Co: Frank Napolitano  
Status: NEW  
**DECISION STATUS: APPROVED AS NOTED**  
Voting: PP, KD, NM, JM, JMD, DW, TB.
  - Keep existing transom windows.

2. 10 Indian Rock Lane

SA 09-102

**Greenwich Baptist Church**

Type: Sign

Proposed Use: Religious

Previous Use: Religious

Zone: R-12

Description: Freestanding sign

Authorized Agent/ Architect/ Sign Co: Becky Bell Architecture

Status: NEW

**DECISION STATUS: APPROVED AS NOTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

- Increase the height from ground of the arm that the sign hangs from
- Remove the website address from the sign.
- Put address "10 Indian Rock Lane" on sign.

3. 26 Greenwich Avenue

SA 09-103

**Paging Concepts**

Type: Sign

Proposed Use: Retail

Previous Use: Retail

Zone: CGBR

Description: One façade sign

Authorized Agent/ Architect/ Sign Co: Frohling Sign Company

Status: NEW

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

4. 39 Lewis Street

SA 09-

**39 Lewis Street**

Type: Sign and Awning

Proposed Use: Retail

Previous Use: Retail (Saturnia)

Zone: CGBR

Description: façade sign and awning

Authorized Agent/ Architect/ Sign Co: Mark Strazza

Status: NEW

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

5. 85 Greenwich Avenue

SA 09-104

**Ella Vickers Recycled Sailcloth Collection**

Type: Sign

Proposed Use: Retail

Previous Use: Retail (Cocoon)

Zone: CGBR

Description: Awning

Authorized Agent/ Architect/ Sign Co: Ella Vickers

Status: NEW

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

6. 99 Mill Street  
SA 09-107  
**The Little Chocolate Company**  
Type: Sign  
Proposed Use: Retail  
Previous Use: Retail (upholstery shop)  
Zone: LBR  
Description: Two awnings  
Authorized Agent/ Architect/ Sign Co: Acme Awning Company  
Status: NEW

**DECISION STATUS: APPROVED AS NOTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

- Use one awning across the front.
- Center the logo on the large front window.

7. Valley Road, Building #9  
SA 09-109  
**Greenwich Office Park**  
Type: Sign  
Proposed Use: Office  
Previous Use: Office  
Zone: GBO  
Description: One free standing sign.  
Authorized Agent/ Architect/ Sign Co: ABC sign  
Status: NEW

**DECISION STATUS: RETURN to meeting**

Voting: PP, KD, NM, JM, JMD, DW, TB. Recused: NM

8. 599 West Putnam Avenue

SA 09-110

**Greenwich Office Park**

Type: Sign

Proposed Use: Office

Previous Use: Office

Zone: GBO

Description: One free standing sign.

Authorized Agent/ Architect/ Sign Co: ABC sign

Status: NEW

**DECISION STATUS: RETURN to meeting**

Voting: PP, KD, NM, JM, JMD, DW, TB. Recused: NM

9. 180 Sound Beach Avenue

SA 09-111

**Chillybear**

Type: Sign

Proposed Use: Retail

Previous Use: Retail

Zone: LBR

Description: One façade sign and awning.

Authorized Agent/ Architect/ Sign Co: Cove Awning

Status: NEW

**DECISION STATUS: APPROVED AS NOTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

- Make sign longer to line up with edges of awning.
- Include more “white” space around the letters and logo so that the sign is less crowded.

10. 15 East Putnam Avenue  
SA 09-  
**UPS Store**  
Type: Sign  
Proposed Use: Retail  
Previous Use: Retail – Mailboxes Etc.  
Zone: CGB  
Description: One façade sign.  
Authorized Agent/ Architect/ Sign Co:  
Status: NEW

**DECISION STATUS: APPROVED AS NOTED, e-return**

Voting: PP, KD, NM, JM, JMD, DW, TB.

- Make sign longer to line up with edges of awning.

11. 378 Greenwich Avenue  
EA 09-  
SA 09-  
**TOC TOC**  
Type: Exterior Alteration and Sign  
Proposed Use: Mixed Use  
Previous Use: Mixed Use  
Zone: CGBR  
Description: New paint color and sign  
Authorized Agent/ Architect/ Sign Co:  
Status: NEW

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

12. 1155 East Putnam Avenue

EA 09-097

**All the Best Wine and Spirits Liquor**

Type: Sign and Exterior Alteration

Proposed Use: Retail-Liquor Store

Previous Use: Retail-Liquor Store

Zone: LB

Description: Replace existing siding on entire building.

Authorized Agent/ Architect/ Sign Co: Tim Peck

Status: RETURN

**DECISION STATUS: APPROVED AS NOTED, e-return**

Voting: PP, KD, NM, JM, JMD, DW, TB.

- Use vertical siding, natural clay, smooth finish.
- Use a smooth contrasting material in the inset portion of the building.
- Use plywood or other construction method to restore the curved wall at the end.

13. 49 Lake Avenue

EA 06-096

**Wall at Greenwich Medical Building**

Type: Exterior Alteration

Proposed Use: Medical

Previous Use: Medical

Zone:

Description: Replace existing wall with a larger wall of a different material

Authorized Agent/ Architect/ Sign Co: SC

Status: RETURN

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting: PP, KD, NM, JM, JMD, DW, TB.

14. 1114 East Putnam Avenue  
EA 08-336  
**1114 East Putnam Avenue**  
Type: Exterior Alteration  
Proposed Use: Hotel  
Previous Use: Hotel  
Zone: LBR-2  
Description: New materials and roof top mechanicals.  
Authorized Agent/ Architect/ Sign Co:  
Status: RETURN

**DECISION STATUS: APPROVED AS NOTED, return meeting**

Voting: PP, KD, NM, JM, JMD, DW, TB.

1. RETURN WITH WORKING DRAWINGS.
2. NEED ALL ELEVATIONS of CURRENT PROPOSAL.
3. Consider extending the height of the vertical partition “fins”.
4. Remove the horizontal “break” in the stone pillars.
5. Rework the parapet for the mechanicals, consider a darker material.
6. Glass on second floor should appear to extend from floor to ceiling.

15. 35 Field Point Road  
EA 08-417  
**Ivy Realty**  
Type: Sign  
Proposed Use: Office  
Previous Use: Office  
Zone: CGB  
Description: changes to previously approved sign  
Authorized Agent/ Architect/ Sign Co:  
Status: NEW

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting: PP, KD, JM, JMD, DW, TB. Recused: NM

### DISCUSSION ITEMS

- a) Approval of October 7, 2009 Meeting Minutes

**DECISION STATUS: CONTINUED**

**NOTE**

Copies of previous meeting agendas and minutes for the Architectural Review Committee are available for review at the Planning and Zoning Department or at [www.greenwichct.org](http://www.greenwichct.org)

**NOTICE TO APPLICANTS**

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting.

Following approval from the Architectural Review Committee, the applicant or his/her representative must pick up the approved, stamped and signed plans from the Planning and Zoning Department and apply to the Building Division of the Department of Public Works for a building permit. No sign approved by the Architectural Review Committee shall be erected, relocated or altered until a building permit has been issued per Section 6-175 of the Building Zone Regulations. Any changes from approved plans require Architectural Review Committee review and approval. Applicants are requested to contact the Building Division for building permit requirements.