

**Alarm Ordinance Administrator
PO Box 2540
Greenwich, CT 06836**

Please complete the enclosed Alarm Ordinance Registration form and return it with your annual registration fee of twenty dollars (\$20.00). Your check may be made payable to the "Town of Greenwich".

**SUMMARY OF ALARM DEVICE ORDINANCE
EFFECTIVE JULY 1, 2009**

1. Each alarm device registration shall expire on July 1st of each year and must be renewed annually by submitting an updated registration form to the Administrator. It is the alarm user's responsibility to submit the registration form prior to the expiration date. The registration fee will be twenty dollars (\$20.00). Failure to pay within 30 days will result in a fifty dollar (\$50.00) fine. Failure to pay within 60 days will result in a two hundred dollar (\$200.00) fine. The fines will be payable in addition to the annual registration fee.
2. The definition of a "false alarm" is any activation of an alarm device eliciting the response of the Police or Fire Department and one that is not caused by a criminal act, fire or other emergency.
3. It shall be the responsibility of the central station to attempt to verify all alarm activations before requesting a police response. This means the alarm user may be fined for central station failure to comply with this requirement of the ordinance.
4. Charges for False Alarms are as follows:
 - a) For the first false alarm within the town's fiscal year: no charge.
 - b) For response by either the Police Department or Fire Department —
 - 1) for the second false alarm: fifty dollars (\$50.00);
 - 2) for the third false alarm: one hundred dollars (\$100.00);
 - 3) for the fourth false alarm: one hundred fifty dollars (\$150.00);
 - 4) for the fifth and subsequent false alarms: two hundred dollars (\$200.00).
 - c) For response by both the Police Department and Fire Department an additional charge of fifty dollars (\$50.00) will be added to the applicable fine, except for the first false alarm within the Town's fiscal year.
5. It shall be the responsibility of each alarm user to notify the Alarm Administrator of changes in the registration information including cancellations. Failure to do so within 30 days will result in a fifty dollar (\$50.00) fine. Failure to do so within 60 days will result in a one hundred dollar (\$100.00) fine.

Any questions should be directed to the Alarm Ordinance Administrator, Karen La Bella,
at (203) 618-8339.

TOWN OF GREENWICH
CONNECTICUT
ALARM ORDINANCE REGISTRATION FORM

INTERNAL USE ONLY →	DATE OF APPL MO DAY YR	VARITECH NO.	REGIS. NO.	FILING NAME

ALARM OWNER INFORMATION

1. NAME OR BUSINESS NAME _____
(LAST OR BUSINESS NAME, FIRST NAME, MIDDLE INITIAL)

2. STREET ADDRESS _____
(NUMBER AND STREET)

3. CITY OR TOWN _____ 4. STATE _____ 5. ZIP CODE _____

6. TELEPHONE _____ 7. EMERGENCY PHONE _____
(AREA CODE) (NUMBER) (AREA CODE) (NUMBER)

BILLING INFORMATION

8. NAME OR BUSINESS NAME _____
(LAST OR BUSINESS NAME, FIRST NAME, MIDDLE INITIAL)

9. MAILING ADDRESS _____
(NUMBER AND STREET)

10. CITY OR TOWN _____ 11. STATE _____ 12. ZIP CODE _____

13. TELEPHONE _____
(AREA CODE) (NUMBER)

ALARM USER INFORMATION (IF ALARM USER IS OTHER THAN ALARM OWNER)

14. NAME OR BUSINESS NAME _____
(LAST OR BUSINESS NAME, FIRST NAME, MIDDLE INITIAL)

15. STREET ADDRESS _____ APT. # _____
(NUMBER AND STREET)

16. CITY OR TOWN _____ 17. STATE _____ 18. ZIP CODE _____

19. TELEPHONE _____ 20. EMERGENCY PHONE _____
(AREA CODE) (NUMBER) (AREA CODE) (NUMBER)

LOCAL KEYHOLDERS (ADDITIONAL PERSONS THAT MAY BE REACHED IN AN EMERGENCY)

21. NAME _____ 22. ADDRESS _____

23. CITY & STATE _____ 24. ZIP CODE _____ 25. PHONE _____

26. NAME _____ 27. ADDRESS _____

28. CITY & STATE _____ 29. ZIP CODE _____ 30. PHONE _____

ALARM INSTALLATION

31. ALARM COMPANY PRESENTLY USING _____

32. ADDRESS _____ 33. CITY _____
(NUMBER AND STREET)

34. STATE _____ 35. ZIP CODE _____ 36. TELEPHONE _____
(AREA CODE) (NUMBER)

ALARM DESCRIPTION

37. ALARM LOCATION _____
(STREET ADDRESS) (FLOOR #) (ROOM #)

38. MAKE OF SYSTEM _____

39. TYPE OF SYSTEM (CHECK ONE) VARITECH TAPE DIALER SONITROL CENTRAL STATION

40. DATE OF INSTALLATION / ACTIVATION _____ 41. IS THIS A NEW INSTALLATION? (CHECK ONE) YES NO
MO. DAY YR (IDENTIFY)

42. IS THIS INSTALLATION (CHECK ONE) INDUSTRIAL COMMERCIAL PUBLIC BLDG. RESIDENTIAL

43. NATURE OF SYSTEM? (CIRCLE ONE) FIRE DETECTION INTRUSION DETECTION BOTH

44. DOES THIS SYSTEM USE ANY OF THE FOLLOWING DEVICES? (CHECK THOSE THAT APPLY)
 INTRUSION DETECTORS HEAT DETECTORS SMOKE DETECTORS PANIC BUTTON
 SOUND DETECTORS EXTERIOR BELL OR ALARM

45. IF AN EXTERIOR AUDIBLE DEVICE IS USED IN THE SYSTEM, IS THIS DEVICE AUTOMATICALLY RESTRICTED TO A MAXIMUM OF 30 MINUTES? (CIRCLE ONE) YES NO

"UNLESS REQUIRED BY LAW, AN AUDIBLE EXTERIOR ALARM MUST AUTOMATICALLY BE RESTRICTED TO A MAXIMUM DURATION OF 30 MINUTES, BY TOWN ORDINANCE."

PURSUANT TO THE PROVISIONS OF THE TOWN OF GREENWICH ALARM ORDINANCE ON FILE WITH THE TOWN CLERK OF GREENWICH AND IN CONSIDERATION FOR THE PERMISSION TO USE AN ALARM DEVICE, AS DEFINED THEREIN, THE UNDERSIGNED ALARM USER, AS DEFINED THEREIN, ACKNOWLEDGES FULL FAMILIARITY WITH SAID ORDINANCE AND CERTIFIES USER'S AUTHORIZATION TO REGISTER THE ABOVE-IDENTIFIED ALARM DEVICE. THE UNDERSIGNED FURTHER ACCEPTS FULL RESPONSIBILITY FOR SAID DEVICE AS THE ALARM USER WITHIN THE TERMS OF SAID ORDINANCE AND AGREES TO FULFILL ALL THE REQUIREMENTS STATED THEREIN.

NAME OF PREVIOUS OWNER X _____
SIGNATURE

STATEMENT OF ADMINISTRATOR
PROPER REGISTRATION OF ALARM DEVICE REGISTRATION NO. _____
IS HEREBY ACKNOWLEDGED. _____
ADMINISTRATOR