

**Town of Greenwich
Board of Social Services Regular Meeting**

October 28, 2008- Hayton Room - Town Hall - 6:45pm

MINUTES

Present: Kimberly Terrenoire, *Chair*, Steve Maxwell, *Vice-Chair*, Victoria deBary, *Secretary*, Diane Fox, Stephen Francis, Mary Huyck, Elizabeth Menten; *Also Present:* Adina Goldstein, *Deputy Commissioner*, Rick Weiner, Carol Cherry, Jeff Tauscher, Bob LaMarche, Kristen Browne, Commission on Aging, Nancy Wolf, Selectmen's Nominations Committee

The Chair called the meeting to order at 6:45 pm.

The Minutes of the September 16, 2008 Meeting were approved by unanimous vote.

Action Item Follow-Up: Mary Huyck reported that Teen Talk will continue to receive challenge grant funds from an anonymous donor in FY 09-10.

Board Reports: External Entities: deBary reported on the October 10th meeting, that she, the Commissioner and the Chair had with Peter Tesei, John Crary, Jim Boutelle (TAG) and the TAG Board Chair to discuss TAG's request for funding from the TOG through the DSS Budget. Peter Tesei stated that he thought transportation should be looked at as a town wide need and resource. Mr. Lalli will be asked to study town transportation requirements and options. TAG will not be funded through the DSS budget in FY 2009-2010. **Budget Committee:** Menten and Fox reported on the October 27th meeting with Leslie Tarkington, DSS BET Liaison, the Commissioner and the Business Manager. It was agreed that External Entity funding would be maintained at FY 08-09 levels and that no new entities would be funded.

New Business: The External Entities Committee presented their revised recommendations for EE funding based on the Budget Committee meetings and the Scorecard. The Committee recommended that the Shelter for the Homeless receive an increase of \$5,000 over FY08-09 funding because they have shown us new data on the large number of former Greenwich residents using the facility. The Shelter's quarterly report to the department showed a level of use rate at only 1/3 of projected. Menten will call the Shelter to ask about this. The Board **voted** unanimously to accept the recommendation of the External Entities Committee to request \$280,785 in funding for the External Entities in the FY 2009-2010 budget.

Departmental Reports: Vacancies: The Deputy Commissioner reported that there are three part-time vacancies, one in Homemakers, one in casework and one in the business office. **EVOLV:** The Deputy Commissioner reported that she, Bob LeMarche and Nestor Nana attended a report writing workshop at DeFran. She also stated that the financial part of Evolv, promised for last August, has not yet been received by the department. The Chair will follow-up on this. **Quarterly Matrix** was discussed. The Deputy Commissioner stated that the caseworkers are doing more with less staff time and that she thought that immediate needs were being met, but that customary follow-up was not being done. Whether this will have the effect of increasing the number or severity of future requests for service will be studied. The Chair asked about quarterly indirect/direct costs figures in the Casework Matrix. Bob LeMarche will find out what factors produced these numbers.

Action Items:

There was a unanimous motion to move into Executive Session.
There was a unanimous motion to move out of Executive Session.
The meeting was adjourned by unanimous motion at 8:25pm

November 18 Agenda Items

Report from Terrenoire regarding DeFran and Evolv financial software.
Report from Le Marche on the origin of the indirect/direct cost figures in the Casework Q'lyMatrix.
Report from Menten on the Shelter's use data
Report from Goldstein on documentation of the increased severity of new intake requests
DSS Budget Presentation

Respectfully submitted, Victoria deBary

