



The Nathaniel Witherell
TOWN OF GREENWICH
CONNECTICUT

**Board of Directors Meeting
February 26, 2007
Nathaniel Witherell Board Room**

Present: David Ormsby, Chairman; Chris Thurlow, Vice Chairman; David Ayres; Paul Toretta, Donald Fritz; Lloyd Bankson; Frank Scarpa; and Thomas Saccardi.

Staff: William Kowalewski, Executive Director; Ray Augustine, Finance Director; Lynn Bausch, Director of Nursing; Susan Welsh, Director of Admissions; and Jack Hornak, Director of Facility Operations.

Also: *Sign-in sheet on file*

Mr. Ormsby opened the meeting at 5:30p.m. in the TNW Board Room.

REVIEW OF THE MINUTES OF THE 1/29/07 BOARD MEETING:

A request by Mr. Ormsby to approve, motion by Mr. Bankson, 2nd by Mr. Ayres, motion carried unanimously.

Mr. Kowalewski introduced Vicki Cooper, Director of Social Services who conducted a presentation on the role of the Social Services Department at TNW.

Chairman's Report

Mr. Ormsby reported the operating and capital budgets have been submitted to the Town Finance Department.

Friends of Nathaniel Witherell

Mr. Ormsby reported the interviews for Development Director are in the final stages with a decision expected within 2-3 weeks.

Medical Director's Report

Dr. Loria was not present, however his report was distributed for review.

Executive Director's Report

Mr. Kowalewski distributed the Task Force Group reports and asked that the BOD review for discussion at the March Board Meeting.

Mr. Kowalewski then reported a new Task Force Group has been formed to work on the Nathaniel Witherell Website. The group has met to discuss the issues with the Website and subsequent reports to follow.

Mr. Kowalewski distributed TNW annual operational plan. Copy attached.

Building Committee

Mr. Toretta reported we are within budget on all projects.

Mr. Toretta announced the contract for the nurses' call station has been awarded to Raintech and installation is expected to begin in 3 weeks.

Finance Committee

Mr. Fritz reported that the Finance Committee has not met and there was no report.

Public Affairs

Ms. Thurlow reported on behalf of the Public Affairs Committee.

Resident Care

Ms. Thurlow announced Jeffrey Enchura, Food Service Director was the guest speaker at the Family Council Meeting on 2/25.

Quality Assurance

Ms. Thurlow reported the following initiatives have been implemented:

- Mealtime changes
- Cardiac diet
- Posted alternative menu at each nursing unit
- Facility painting

- Labeling clothes on the nursing units
- Pre-select menus

A copy of the Quarterly Quality Assurance minutes is attached.

Family Council

Ms. Theriot, Family Council liaison reported on improvement in Food Service for the residents.

Ms. Theriot also announced the Family Council unanimously approved a new brochure (copy attached).

Ms. Theriot reported the next Family Council Meeting will take place on Sunday, March 18th at 2:00pm in the auditorium.

Infection Control

Ms. Bausch reported that the GI outbreak was resolved one week ago.

At 6:55 P.M. the Board went into Executive Session.

At 7:20 P.M. the Board came out of Executive Session and the meeting was adjourned.