



**Nathaniel Witherell**  
**Building Committee Minutes**  
**July 25, 2008**

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**Present:**

Jack Hornak – Director Operations  
Bill Kowalewski - Executive Director  
Ray Augustine - Director Financial  
Chris Thurlow - Board Member  
Lloyd Bankson - Board Member

David Ormsby - Board Member  
Paul Toretta - Chairman  
David Ayres - Board Member  
Susan Welsh - Invite

**Old Business/New Business:**

**Walking Path** - Delalla and Associates Architect and designer presented two design drawings. Issues of resident safety, Rose Garden access and Project Renew construction were discussed. Design options and front elevation views are pending. The committee has approved the need for a safety solution and will consider design options once the front elevations are presented.

**Sewage Grinder** - TNW will obtain letter from TOG regarding requirements for flush access

**Chiller, fire alarm and generator re-wiring** - Totaling \$285,000.00 in the 07/08 Capital Project will not be encumbered and will be returned to TOG. This will be presented to the Witherell Board and the BET at their September 9, 2008 meeting. A total of 24 units have been installed to date this cooling season.

**Room HVAC** - 25 new units are at TNW. Eight will be installed in dining rooms and parlors, 17 for reserve. Discussions that Project Renew architectural redesign of the fourth floor will be ready for the 09 cooling season.

**New Business:**

Chairman requested floor designs and analysis of mechanical, electrical and plumbing chase ways for the tower building.

The 08/09 Board approved and budgeted capital project list totaling \$310,325.00 were reviewed.

Operational incident reports for June and July were presented and discussed.

Indoor outdoor garden status: architectural designs, thoughts, benefits and funding options were presented.

Channel 79 will not be renting space at Nathaniel Witherell.

**Next meeting: September 18, 2008**

Respectfully submitted,

Jack Hornak  
Director of Facility Operations