



**Nathaniel Witherell**  
**Building Committee Minutes**  
**September 18, 2008**

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**Present:**

Jack Hornak – Director Operations  
Bill Kowalewski - Executive Director  
Ray Augustine - Director Financial

Chris Thurlow - Board Member  
Paul Toretta - Chairman

**Old Business/New Business:**

**Minutes** - Approved

**Walking Path** - Jim Delalla of Delalla and Associates, Architect and designer presented new design drawings as per the committees request for an elevation on the option to add a fenced barrier. Raising the driveway remains as the preferred option. The need for a safety solution has been approved, design options will be discussed. Start date to be determined.

**Sewage Grinder** - Access ways (2) to the back corners of TNW and the Inland Wetlands requirement to install a sewage grinder were discussed. Email to be sent to DPW and Inland Wetlands informing them of the committees approval to provide road way access. Email to be sent to DPW for their approval. Plantings to be discussed with Rich Green - Landscapes.

**Tower Chase-ways** - Chase-ways for electrical, HVAC or plumbing services were discussed. Phone and electrical rooms are stacked, no chase-ways are apparent. Room plumbing is back to back through a common wall, eight bathrooms per stack from first to fourth floor. No HVAC chase-ways are evident.

**New Business:**

**Person Centered Dining** - The construction part for this project has been completed. The dining program is going as well as can be expected, minor adjustments are needed.

**Project Renew** - Two facilities have been visited so far. Their program designs are being reviewed.

**Indoor Outdoor Garden** - Architectural designs, thoughts and benefits were presented. Construction to provide maximum portability in case it needs to be moved in the future. Final designs, capital budgets and time line still required.

**Next meeting: October 23, 2008 at 7:30 in the Board Room.**

Respectfully submitted,

Jack Hornak  
Director of Facility Operations