

MINUTES OF THE APRIL 23, 2008 MEETING OF  
THE NATHANIEL WITHERELL TOWN BUILDING COMMITTEE

The nineteenth meeting of the members of The Nathaniel Witherell Building Committee was held in the conference room at Nathaniel Witherell at 8:00 a.m. on April 23, 2008.

Present were:

Voting Members: Dik Glass, Paul Toretta, Jeremy Kaye, Peter Arturi, Leslie Tarkington, Christopher Lacey and Stephen Soler.

Non-voting Members: William Kowalewski, Jonathan Shankman, Lin Lavery, Frederic H. Brooks and Thomas Saccardi.

Guests: Ken Henderson, Jack Hornak, David Ormsby, Lynn Bausch, Ray Augustine, Jack Hornak and Ashley DeMain.

Mr. Glass asked whether the minutes of the March 19, 2008 meeting were reviewed by all and were approved. Upon motion duly made and seconded the minutes were approved.

Mr. Glass reported that the Architect Selection Task Force had interviewed the four architectural firms which had been selected for interviews. The Town Law Department is in the process of reviewing the legal exceptions each firm has filed to the RFP. This review needs to be completed in order for the Architect Selection Task Force to be able to proceed in continuing its efforts in further meetings with the firms selected so that ultimately make its recommendation to the Committee for choice of an Architect. Mr. Glass indicated that once the Law Department has completed its review of the legal exceptions stated by each firm, there may be a conference call with the members of the Architect Selection Task Force to reduce the firms under consideration from three to four. The voting members of the Committee will make the final selection of an Architect after receiving the recommendation of the Architect Selection Task Force

Mr. Lacey reported that he had recommended to the Town Law Department that they engage Pepe & Hazard to create the form of contract for use with the Construction Manager, but that no outside counsel had yet been engaged by the Town for this purpose.

Mr. Glass then said that he has been reconsidering his position on the use of an owner's representative by the Committee and now thinks that it could be a good idea.

Mr. Soler rephrased the term for such a person, indicating that they would not be an owner's representative as that term is typically used, but would be more akin to a development manager. It is not clear what the process would be for selecting such a person.

The next meeting of the Committee will be on May 7, 2008.

The meeting was adjourned at 8:22 a.m.

*"Disclaimer: These notes were taken at the meeting of April 23, 2008. If there are any changes to be made please email within 48 hours of this submission for revision, otherwise these minutes become record of all events as of the issuing date."*

Respectfully Submitted,

Jeremy Kaye  
Committee Clerk