

DRAFT

MINUTES OF THE NOVEMBER 19, 2008 MEETING OF
THE NATHANIEL WITHERELL TOWN BUILDING COMMITTEE

The twenty-ninth meeting of the members of The Nathaniel Witherell Town Building Committee was held in the conference room at Nathaniel Witherell at 8:00 a.m. on November 19, 2008.

Present were:

Voting Members: Paul Toretta, Jeremy Kaye, Peter Arturi, Lloyd Bankson, Leslie Tarkington and Stephen Soler.

Non-voting Members: Frederic H. Brooks, and Thomas Saccardi.

Guests: David Ormsby, Ray Augustine, Jack Hornak, Ken Henderson, Susan Welsh, Lynn Bausch and Ashley DeMain.

Mr. Toretta called the meeting to order. He asked whether the minutes of the November 5, 2008 meeting were reviewed by all and were approved. Upon a motion duly made and seconded the minutes were approved.

Mr. Toretta reported that there are minor technical aspects of the Architect's contract with SLAM to be completed. Jim Latham is working on these with SLAM.

Mr. Toretta did not have a report from Mr. Lacey on the Construction Manager Selection Task Force. He did report that the RFP has not yet issued.

Mr. Bankson reported that bills have been received from JCJ, Pepe & Hazard and Curtis, Brinckerhoff & Barrett. Consideration of payment of the bills was tabled until the next meeting, following review of the bills with Wayne Fox and Jim Latham.

Dr. Arturi asked Mr. Toretta whether once the Construction Manager has been chosen if the Committee will consider the use of an owner's representative. Mr. Toretta said that the Committee will consider this and may discuss this issue at the next meeting.

The next meeting of the Committee will be on December 3, 2008 at 8:00 a.m.

The meeting was adjourned at 8:32 a.m.

Respectfully Submitted,

Jeremy Kaye, Committee Clerk

SUBJECT TO APPROVAL