

MINUTES OF THE DECEMBER 17, 2008 MEETING OF  
THE NATHANIEL WITHERELL TOWN BUILDING COMMITTEE

The thirty-first meeting of the members of The Nathaniel Witherell Town Building Committee was held in the conference room at Nathaniel Witherell at 8:00 a.m. on December 17, 2008.

Present were:

Voting Members: Andy Fox, Paul Toretta, Jeremy Kaye, Lloyd Bankson, Leslie Tarkington, Christopher Lacey, Alfred DiSapio and Bill Hughes.

Non-voting Members: Thomas Saccardi, Frederic Brooks, William Kowalewski and Jonathan Shankman.

Guests: Ray Augustine, Jack Hornak, Ken Henderson, Lynn Bausch, Bruce Dixon and Ashley DeMain.

Mr. Fox called the meeting to order. He introduced Al DiSapio and Bill Hughes as new members of the Committee. He then asked whether the minutes of the December 3, 2008 meeting were reviewed by all and were approved. Upon a motion duly made and seconded the minutes were approved.

Mr. Toretta reported that the Architect's contract was finalized and that the Architects have begun the data collection phase.

Mr. Lacey reported that the RFQ for the CM's has issued. There is a draft RFP which has been circulated for comment. Mr. Lacey reported that the criteria for scoring responses to the RFP for CM's is being finalized.

Mr. Bankson reported that a bill from BL for \$12,000 (including \$2,000 for expenses) had been received for payment. Upon motion made and seconded, the Committee agreed to pay this bill.

A bill in the amount of \$346.50 from Greenwich Blue Print is to be paid under the authorization for such amounts to be paid without a vote.

Mr. Augustine agreed to obtain a list of bills paid to date to present to Mr. Fox.

The Committee then discussed the budgetary needs of the Committee for 2009. After a review of the proposed budget, it was agreed that the projected amount needed in 2009 should be around \$3,000,000.

As a result of the projected budgetary needs for 2009, the Committee will not need to borrow any new money in 2009. The existing debt in the amount of \$5,000,000 which was borrowed in 2008, will be rolled over for 2009.

Mr. Hughes agreed that he would review the website for The Nathaniel Witherell to see if there was a simple way to redesign it for ease of locating information related to Project Renewal.

Mr. Kowalewski and Ms. Bausch made a presentation on the site visits to various institutions to review models of person centered care in action.

The next meeting of the Committee will be on January 7, 2009 at 7:30 a.m.

The meeting was adjourned at 9:30 a.m.

Respectfully Submitted,

Jeremy Kaye, Committee Clerk