

TOWN OF GREENWICH
MINUTES OF THE FEBRUARY 27, 2008 MEETING OF
THE NATHANIEL WITHERELL TOWN BUILDING COMMITTEE

The sixteenth meeting of the members of The Nathaniel Witherell Building Committee was held in the conference room at Nathaniel Witherell at 8:00 a.m. on February 27, 2008.

Present were:

Voting Members: Dik Glass, Paul Toretta, Jeremy Kaye, Leslie Tarkington, Peter Arturi, Christopher Lacey, Andy Fox and Stephen Soler.

Non-voting Members: William Kowalewski, Thomas Saccardi, Jonathan Shankman, and Frederic H. Brooks.

Guests: Ray Augustine, Ken Henderson, Jack Hornak, David Ormsby, Ray Augsutine, Lynn Bausch and Ashley DeMain.

Mr. Glass commenced the meeting by asking whether the minutes of the February 6, 2008 meeting were reviewed by all and were approved. Upon motion duly made and seconded the minutes were approved.

Mr. Glass reported on the Architect Selection Task Force. The Task Force has met three times and the members of the Task Force have reviewed 6 proposals. The score sheets from the members of the Task Force are to be submitted to Jim Latham by Thursday, February 28, 2008. Mr. Latham will then summarize the scoring and provide the results of that to the members of the Task Force by Monday, March 3, 2008.

At the next meeting of the Committee, the Task Force will recommend 2 or 3 firms for the Committee to vote on for the next phase in choosing an Architect for the project.

Once the Committee decides on the firms to be considered, those firms will be asked to submit their suggested designs within 30 days of their selection.

Mr. Lacey then reported on the Construction Manager's Selection Task Force. Mr. Lacey reported that he has been sent a form for the Construction Manager's contract for review from the Town. The form needs to be revised. Mr. Glass indicated that he believes that such a review will delay the project by about 60 days.

A list of items for repair or replacement which will, most likely, need attention within the next year was passed out to those present. Mr. Kowalewski and Mr. Hornak have worked with Mr. Toretta to draw up the list. The list needs to be reviewed at the next meeting of The Nathaniel Witherell Board for its review before the Committee votes on any action it might authorize for these items.

A proposed press release by David Ormsby regarding the status of the project was then reviewed by the Committee.

The next meeting of the Committee will be on March 5, 2008.

The meeting was adjourned at 8:36 a.m.

"Disclaimer: These notes were taken at the meeting of February 27, 2008. If there are any changes to be made please email within 48 hours of this submission for revision, otherwise these minutes become record of all events as of the issuing date."

Respectfully Submitted,

Jeremy Kaye
Committee Clerk