



MINUTES OF THE DECEMBER 19, 2007 MEETING OF
THE NATHANIEL WITHERELL TOWN BUILDING COMMITTEE

A meeting of the members of The Nathaniel Witherell Building Committee was held in the conference room at Nathaniel Witherell at 8:00 a.m. on December 19, 2007.

Present were:

Voting Members: Dik Glass, Paul Toretta, Jeremy Kaye, Leslie Tarkington, Peter Arturi and Stephen Soler.

Non-voting Members: William Kowalewski, Thomas Saccardi, Jonathan Shankman and Frederic H. Brooks.

Guests: Ray Augustine, Ken Henderson, Susan Welsh and Ashley DeMain.

Mr. Glass commenced the meeting by asking whether the minutes of the November 30, 2007 meeting were reviewed by all and were approved. Upon motion duly made and seconded the minutes were approved.

Mr. Glass then reported that the Town is making the final revisions to the RFP for the Architects and that they are supposed to go out before the end of the year. 18 firms have expressed interest in the project. Bids from Architects should be back by the end of January, 2008.

Mr. Glass reported that the subcommittee for the Construction Manager is waiting for Wayne Fox to complete his review of the package for that RFP. Wayne Fox has advised that he hopes to have this back to the subcommittee shortly after Christmas.

Ms. Tarkington indicated that Mr. Glass had provided her with an estimate for the financial needs of the Committee for the calendar year 2008. A discussion ensued as to the Committee's best guess of the financial needs for the calendar year 2008 and it was agreed that the best guess was \$5,000,000 from January 1, 2008 through December 31, 2008.

Based upon the articles appearing this past week in the Greenwich Time, it was noted that the Town may require the Committee to hire an owner's representative. No determination has yet to be made on this at this time.

Dr. Arturi inquired as to where things stand with obtaining CON approval. Mr. Kowalewski advised that the State had suggested that no application be submitted until after the Architect has been engaged.

The next meeting of the Committee will be on January 2, 2008.

The meeting was adjourned at 8:48 a.m.

"Disclaimer: These notes were taken at the meeting of December 19, 2007. If there are any changes to be made please email within 48 hours of this submission for revision, otherwise these minutes become record of all events as of the issuing date."

Respectfully Submitted,

Jeremy Kaye
Committee Clerk