

DRAFT

MINUTES OF THE AUGUST 5, 2009 MEETING OF
THE NATHANIEL WITHERELL TOWN BUILDING COMMITTEE

The thirty-ninth meeting of the members of The Nathaniel Witherell Town Building Committee was held in the conference room at Nathaniel Witherell at 7:30 a.m. on August 5, 2009.

Present were:

Voting Members: Andy Fox, Paul Toretta, Jeremy Kaye, Peter Arturi, Leslie Tarkington, Bill Hughes, Al DiSapio and Lloyd Bankson.

Non-voting Members: Frederic Brooks and Jonathan Shankman.

Guests: Ken Henderson, Jack Hornak, Bruce Dixon, Lynn Bausch and Anne Calipa.

Mr. Fox called the meeting to order.

Mr. Kaye asked whether the minutes of the July 7, 2009 meeting were reviewed by all and were approved. Upon a motion duly made and seconded the minutes were approved.

Mr. Toretta indicated that the Architect Task Force is working with SLAM to do some "value engineering" to address a few issues which would bring the project over budget, based upon the current cost projections by SLAM. Mr. Toretta reported that from SLAM's perspective, the project is on hold pending the hiring of a Construction Manager.

Mr. Fox reported that he had received from the leading candidate for Construction Manager the night before a document that resulted in agreement on all contract exceptions. The Town Attorney's office must approve of these.

Mr. Hughes advised that a 3 phased communication plan has been reviewed and approved of by Mr. Fox. Mr. Hughes will circulate the plan to all Committee members. The Committee will vote on the basics of the plan at the September meeting. Mr. Hughes will try to arrange meetings with members of the local press to introduce himself and to advise them that he is a facilitator of information from the Committee.

Mr. Bankson presented bills for Fogarty, Cohen, Selby & Nemiroff (\$2,534), Pepe & Hazard (\$2,380) and SLAM (\$22,455.34 and \$20,560) for payment. Upon motion duly made and seconded, the bills were approved for payment.

Mr. Bankson reported that progress is being made on pursuit of the historic background of the buildings and potential tax credits to be obtained.

A new executive director for The Nathaniel Witherell has been hired. He starts work on August 31, 2009. Mr. Fox is inviting him to the September meeting.

Upon motion duly made, seconded and unanimously passed, the voting members of the Committee moved into executive session at 8:15 a.m.

The Committee moved back into regular session at 8:20 a.m.

Two motions were made. The first was to accept the Financial Review Subcommittee's report and the second was to issue a letter of intent to the leading candidate for the position of Construction Manager subject to the receipt and agreement of their best and final terms and approval of the Town Attorney's office. The motions were seconded and unanimously passed.

Upon motion made, seconded and unanimously passed, the meeting was adjourned at 8:25 a.m.

The next meeting of the Committee will be on September 11, 2009 at 7:30 a.m.

Respectfully Submitted,

Jeremy Kaye, Committee Clerk