



DRAFT

Nathaniel Witherell
Building Committee Minutes
March 26, 2009

Present:

Paul Toretta - Chairman	Lynn Bausch - Deputy & Dir. of Nursing
Chris Thurlow - Board Member	Susan Welsh - Admissions Director
Lloyd Bankson - Board Member	Scott Neff - Friends of TNW
David Ayres - Board Member	Jack Hornak - Dir. of Operations
Bruce Dixon - Board Member	

Old Business:

Gravel Driveway - The gravel driveway to the southern corner of the building has been completed, allowing truck access for sewer cleaning.

3rd Floor Cosmetic Improvements - Carpeting will be completed by 3/27/09. Lighting diffusers have been installed. Furniture will be ordered-lead time 4 weeks. Separate billing to be requested.

Closer Sprinklers - or the lack of as cited on our 2008 Department of Public Health survey as a violation of the Public Health Code are not required. Irving Moy - Public health Services Manager has clarified the Region No. 1 Life Safety Code regarding automatic sprinkler coverage; there is no need to provide a head within the closet unit and we are not required to carry out our plan of correction to provide sprinkler coverage.

New Business:

Rose Garden - Quotes will be obtained for step repair. To be discussed at the next meeting. Discussion to expand the Rose Garden entrance. Liability concerns prior to Project Renew.

Front Driveway - Asphalt and sidewalk work not to be done prior to Project Renew. Ten 18"-20" pots to be purchased for plantings to line sidewalk.

Staff Parking - Employees have been parking in areas reserved for doctors and disabled persons. Colored area designated car window stickers were discussed. Management to look into enforcing current parking policy.

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Security - The Greenwich Police Department's survey noted that TNW complex is above most standards. The security can be improved by additional cameras and relocation of existing cameras. Installation of a security gate and camera at the driveway entrance. Improve exterior lighting and trim shrubs. Card access for various internal controls and additional cameras to be addressed during Project Renew. Visitor and vendor sign in log-books to be implemented.

Friendship Garden - TOG required permits to be looked into.

Next meeting: April 23, 2009 at 7:30 in the Board Room.

Respectfully submitted,

Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF