

ARCHITECTURAL REVIEW COMMITTEE 3:30 – 6:00 PM

Wednesday, February 4, 2009

**FINAL AGENDA**

CONE ROOM

at

3:30

Greenwich Town Hall, 101 Field Point Road,  
Greenwich, CT 06830

**Action Agenda and Draft Minutes**

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*The draft minutes have not been approved by the  
Architectural Review Committee.*

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**ARC MEMBERS PRESENT: Paul Pugliese, Ken Deck, Nick Macri, John M. Dixon,  
Tracey Brown.**

**STAFF MEMBER PRESENT: Cindy Tyminski, Planner II.**

**DISCUSSION ITEMS**

- a) Approval of January 4, 2009 Meeting Minutes  
**DECISION STATUS: APPROVED**
  
- b). 701 West Putnam Avenue.  
Preliminary Review  
Agent: Eric Rains  
**POSTPONED**

**APPLICATIONS**

- 1. 13 North Water Street  
SA 09-002  
**Greenview Pharmacy**  
Type: Sign  
Proposed Use: Pharmacy  
Previous Use: Byram Pharmacy  
Zone: LBR-2  
Description: Pylon signs, lighting, changes to approved stairway, entrance.  
Authorized Agent/ Architect/ Sign Co:  
Status: NEW  
**DECISION STATUS: RETURN**  
Voting: PP, KD, JMD, JM, TB.

1. Committee members noted the large façade sign on the Parking Lot side of the building. This sign has not been approved or properly permitted.
2. Less than 15 % of the windows should be covered.
3. Neon in the windows should be removed.
4. The applicant should provide photos of all side of building, as required with the application. Photos should be submitted of surrounding area.
5. All violations must be addressed before further action can be taken on this application.

2. 100 West Putnam Avenue

SA 08-444

**100 WP LLC**

Type: Exterior Alteration

Proposed Use: Multi-tenant Office

Previous Use: UST

Zone: GBO, CGB

Description:

Authorized Agent/ Architect/ Sign Co:

Status: RETURN

**DECISION STATUS:**

**RETURN**

Voting: PP, KD, JMD, JM, TB.

1. Need larger plans that are in scale so can see how the two main signs relate to the walls.

3. 213 West Putnam Avenue

**Supreme Collision Centre**

SA 09-004

Type: Sign and awnings

Proposed Use: Automotive

Previous Use: Automotive

Zone: GB

Description: signs and awnings

Authorized Agent/ Architect/ Sign Co:

Status: NEW

**DECISION STATUS:**

**APPROVED AS NOTED**

Voting: PP, KD, JMD, JM, TB.

1. Make sure that there is at least 7'0 of clearance of the awning over the door.
2. Align the sign on the front and the west side with each other so that they are even.
3. Change side sign letter to font and size matching front sign, alternatively move the sign.
4. Letters only can illuminate.

5. Any illumination of sign backgrounds will be referred to the ZEO as a violation.

4. 411 West Putnam Avenue  
EA 08-455 SA 08-456

**Camuto Group**

Type: Exterior Alteration and Sign

Proposed Use: Office

Previous Use: Office

Zone: GB

Description: Pylon sign, changes to approved stairway, entrance. Landscaping.

Authorized Agent/ Architect/ Sign Co: Tim Peck

Status: RETURN

**DECISION STATUS:**

**APPROVED AS NOTED**

Voting: PP, KD, JMD, JM, TB.

1. Submit a full specification sheet of the light fixture. (Bounce)
2. Glass in center bay should be Azurite or Carribea.

5. 32 West Putnam Avenue  
SA 08-444 EA 09-003

**Form LTD**

Type: Sign and Exterior Alteration

Proposed Use: Retail

Previous Use: Retail

Zone: CGBR

Description: Façade sign with alterations to the façade.

Authorized Agent/ Architect/ Sign Co:

Status: RETURN

**DECISION STATUS:**

**APPROVED AS NOTED, Return**

Voting: PP, KD, JMD, JM, TB.

1. Submit a full specification sheet of the light fixture.
2. Align right and left panels with the edge of the pilasters
3. Raise panels so that there is equal space on the top and the bottom.
4. Top panels need to pilasters should align with top of window.
5. Molding should be added below edge of projected upper façade to further define the break in plane.
6. Applicant should submit sample of stone base for Committee Approval.
7. Need to submit a list of final finishes.

6. 249 Railroad Avenue  
EA 09-003  
**Saito Restaurant**  
Type: Exterior Alteration  
Proposed Use: Restaurant  
Previous Use: Automotive Dealership  
Zone: GB  
Description: Changes to exterior including new entry.  
Authorized Agent/ Architect/ Sign Co: Tom Heagney  
Status: NEW  
**DECISION STATUS: APPROVED AS NOTED**  
Voting: PP, KD, JMD, JM, TB.  
  1. Screen the roof top mechanicals with azek screening the same color as the grey film that has been applied to the windows.
  2. Reconsider the need for bifold doors.
  3. Paint flues to match the roof top mechanical screening.
  4. Consider wheel stops or balustrades for safety.
7. 1338 King Street  
EA 08-442  
**Harvest Time Assembly of God**  
Type: Exterior Alteration  
Proposed Use: Religious  
Previous Use: Religious  
Zone:  
Description: Expansion and redesign of previously approved building.  
Authorized Agent/ Architect/ Sign Co:  
Status: NEW  
**DECISION STATUS: APPROVED AS NOTED, Return**  
Voting: PP, KD, JMD, JM, TB.  
  1. All lights will go off every night at 11:00 PM.
  2. Will place parking lot into zones so that the zones that are not used at night will not be lit.
  3. Submit detailed drawings of freestanding cross, with dimensions, when they are completed.
  4. RETURN, with working drawings.
8. 1114 East Putnam Avenue  
EA 08-336  
**1114 East Putnam Avenue**  
Type: Exterior Alteration  
Proposed Use: Hotel  
Previous Use: Hotel – Howard Johnson's  
Zone: LBR-2

Description: Exterior Changes. Cell tower on building. Landscaping.

Site Plan Application.

Authorized Agent/ Architect/ Sign Co: Christopher Bristol

Status: RETURN

**DECISION STATUS: APPROVED AS NOTED, Return**

Voting: PP, KD, JMD, JM, TB.

1. Return with larger samples of actual glass.
2. Spandrel glass should be clear or green glass rather than the dark gray glass that was suggested.
3. Consider lighter colors than those shown at meeting, including use of green tones rather than gray.
4. redesign cell tower to have an angular top, 70 degree angle recommended – to present an angle elliptical surface when seen from direction of building's main entrance.

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**NOTE**

Copies of previous meeting agendas and minutes for the Architectural Review Committee are available for review at the Planning and Zoning Department or at [www.greenwichct.org](http://www.greenwichct.org)

**NOTICE TO APPLICANTS**

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting.

Following approval from the Architectural Review Committee, the applicant or his/her representative must pick up the approved, stamped and signed plans from the Planning and Zoning Department and apply to the Building Division of the Department of Public Works for a building permit. No sign approved by the Architectural Review Committee shall be erected, relocated or altered until a building permit has been issued per Section 6-175 of the Building Zone Regulations. Any changes from approved plans require Architectural Review Committee review and approval. Applicants are requested to contact the Building Division for building permit requirements.