



The Nathaniel Witherell
TOWN OF GREENWICH
CONNECTICUT

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Nathaniel Witherell
Building Committee Minutes
October 29, 2009

Present:

Paul Toretta – Chairman

David Ayres – Board Member

Lloyd Bankson – Board Member

Chris Thurlow (by phone) – Board Member

Allen Brown – Executive Director

Lynn Bausch – Dep. & Dir. Nursing

Ray Augustine – Dir. Financial Oper.

Jack Hornak – Dir. Facility Oper.

Linda Marini – Admin. Asst.

The Nathaniel Witherell Building Committee Meeting came to order at 8:12 AM.

New Business:

Mr. Paul Toretta itemizes the Nathaniel Witherell's recommended Capital Budget Plan for FY 10/11:

1. Hill-Rom Electric Beds - \$61,350.00
2. Point of Care MDI Software - \$25,000.00
3. Nurse Call System – \$20,925.00
4. Power Platform Mat – \$11,990.00
5. Flat Screen TV's - \$81,000.00
6. Furniture, Resident Lounge - \$81,000.00
7. HVAC Replacement - \$36,750.00
8. Wireless Network - \$26,985.00

Totaling - \$314,000.00

A vote was taken by the Committee to approve the recommended Capital Budget Plan for FY 10/11 and approved unanimously.

Review of Projects, prior year:

- Roofing on Administration Building – complete
- Pressure Reducing Valve – valve has been purchased; assume it will be installed as part of Project Renew. The building currently experiences absolutely no water pressure problems.
- Café Dishwasher installation – done
- Interior painting – continuing

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- Carpeting – preventive maintenance program has been initiated with the carpet company. Although Mr. Toretta would prefer no carpet installations take place prior to Project Renew, Ms. Bausch brings attention to the fact that the 2nd floor Nursing area is not scheduled until 2012 with Project Renew and more than likely will not be able to wait that long to be replaced.

Bed Purchases

Mr. Ray Augustine inquires about the possibility of purchasing all beds within the current fiscal year. Mr. Hornak will contact Hill-Rom to discuss and coordinate pricing.

Wireless and Web-based MDI

Mr. Toretta questions why the Wireless project was not included in this year's CIP. There is discussion as to the efficiency of making the wiring part of the building renovation. Questions such as HIPPA requirements and whether or not system (MDI) would be TOG server compatible are noted. Mr. Toretta requests that Mr. Hornak investigate these questions as well as possible installation process/timing of the wireless system further and report next meeting if possible. Discussions should also be had concerning this issue with S/L/A/M and Turner Construction.

TOG Oil Purchase

Due to an over purchase of heating oil by TOG, TNW will be purchasing 1000 gallons, bringing our UST capacity to 92% (safe maximum capacity) at current selling price.

Old Business:

Mr. Hornak would like to move forward with the current furniture replacement process. Committee agrees that this should continue.

Next meeting: November 26, 2009 at 7:30 in the Board Room.

Respectfully submitted,

Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF